

| | A | B | C | D | E | F | G | H | I | J |
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| 2 | RISK and AUDIT PERFORMANCE COMMITTEE BUSINESS PLANNER | | | | | | | | | |
| 3 | The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | | |
| 4 | Date Created | Report Title | Minute Reference/Committee Decision or Purpose of Report | Report Number | Report Author | Lead Officer / Business Area | Directorate | Update/Status | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 5 | 27 August 2025 | | | | | | | | | |
| 6 | 23.04.2025 | Budget Savings Update | To summarise the financial performance, in reference to the budget approved for 2025-2026 fiscal year, of the first quarter (Q1) ending 30 June 2025 for the services within the remit of the IJB. | HSCP.25.063 | Bernadette Bularan | CFO | ACHSCP | On the agenda | | |
| 7 | Standing Item | Board Assurance and Escalation Framework (BAEF) | To note the Framework (reviewed by the Committee on an annual basis as per resolution on 26.08.2020) | HSCP.25.064 | Martin Allan | Business Manager | ACHSCP | On the agenda | | |
| 8 | | Internal Audit Update Report | To provide an update on Internal Audit's work since the last update. Details are provided of the progress against the approved Internal Audit plans, audit recommendations follow up, and other relevant matters for the RAPC to be aware of. | HSCP.25.065 | Jamie Dale | Chief Internal Auditor | Governance | On the agenda | | |
| 9 | Standing Item | Delivery Plan Update and Quarterly Report | To provide assurance and relates to the progress of the Delivery Plan as set out within the ACHSCP Strategy Plan 2022-2025. | HSCP.25.067 | Calum Leask | Alison MacLeod | ACHSCP | On the agenda | | |
| 10 | | Workforce Plan Annual Update Report | To provide an overview of the current workforce and the progress made against the Workforce Plan Priorities - Members agreed at IJB in November 2022 to instruct the Chief Officer to report progress annually to the Risk, Audit, and Performance Committee. Last reported on 28 November 2023. | HSCP.25.066 | Stuart Lamberton / Grace Milne | Sandy Reid | ACHSCP | On the agenda | | |
| 11 | 19 November 2025 | | | | | | | | | |
| 12 | 19.09.2023 | Justice Social Work Delivery Plan update 2024-25 and Performance Report | To present the Risk, Audit and Performance Committee with the updated Justice Social Work Service (JSWS) Annual Performance Report 2024/25. Last reported on 3 December 2024. | | Val Vertigans | Chief Social Work Officer | ACHSCP | | | |
| 13 | 08.01.2025 | Strategic Risk Register | | | Martin Allan | Business and Resilience Manager | ACHSCP | | | |
| 14 | Standing Item | Budget Savings Update | To summarise the financial performance, in reference to the budget approved for 2025-2026 fiscal year. | | Bernadette Bularan | CFO | ACHSCP | | | |
| 15 | Standing Item | Directions Tracker | To present the six-monthly update on the status of Directions made by the Integration Joint Board (IJB) to Aberdeen City Council (ACC) and NHS Grampian (NHSG). | | Alison MacLeod | Alison MacLeod | ACHSCP | Last presented to RAPC on 17 June 2025 | | |
| 16 | | Delivery Plan Update and Quarterly Report | To provide assurance and relates to the progress of the Delivery Plan as set out within the ACHSCP Strategy Plan 2022-2025. | | Calum Leask | Alison MacLeod | ACHSCP | | | |
| 17 | 24 February 2026 | | | | | | | | | |
| 18 | Standing Item | Budget Savings Update | To summarise the financial performance, in reference to the budget approved for 2025-2026 fiscal year. | | Bernadette Bularan | CFO | ACHSCP | | | |
| 19 | Standing Item | Delivery Plan Update and Quarterly Report | To provide assurance and relates to the progress of the Delivery Plan as set out within the ACHSCP Strategy Plan. | | Calum Leask | Alison MacLeod | ACHSCP | | | |
| 20 | 2026 and TBC | | | | | | | | | |
| 21 | 20.08.2024 | Accounts Commission: IJB Finance and Performance Report 2025. | To provide a summary of the Accounts Commission's Finance and Performance Report for IJBs in 2025 and to provide assurance across the Accounts Commission's recommendations. | | Sarah Gibbon | Amy McDonald | ACHSCP | HSCP.24.072 report reported to RAPC on 10 September 2024. | | |
| 22 | 12.06.2024 | Adult Support and Protection - Biennial Report | To share the Adult Protection Committee (APC) Independent Convener's Biennial Report for 2024-26 for assurance purposes, in terms of the delivery and impact of 'adult support and protection' in the City. | | Val Vertigans/ Claire Wilson | Claire Wilson | ACHSCP | Last reported 3 December 2024 - due late 2026 | | |

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| 4 | | | | | | | | | | |
| 23 | Standing Item | External Audit Strategy 2025/26 | To provide a summary of the work plan for Audit Scotland's 2025/26 external audit of Aberdeen City Integration Joint Board (IJB). | | Anne MacDonald | Audit Scotland | Audit Scotland | Last considered at RAPC 30 April 2025 | | |
| 24 | Standing Item | Budget Savings Update | To summarise the financial performance, in reference to the budget approved for 2025-2026 fiscal year. | | Bernadette Bularan | CFO | ACHSCP | | | |
| 25 | Standing Item | Delivery Plan Update and Quarterly Report | To provide assurance and relates to the progress of the Delivery Plan as set out within the ACHSCP Strategy Plan. | | Calum Leask | Alison MacLeod | ACHSCP | | | |
| 26 | 19.09.2023 | Locality Planning Annual Reports | To present the locality plan annual reports 2025-26 for approval. | | Alison Macleod / Iain Robertson | Lead Strategy and Performance Manager | ACHSCP | Last presented to RAPC on 17 June 2025 - this is an annual requirement. | | |
| 27 | | Internal Audit Annual Report | To provide the Committee with Internal Audit's Annual Report for 2025/26. | | Jamie Dale | Chief Internal Auditor | Governance | Last presented to RAPC on 17 June 2025 - this is an annual requirement. | | |
| 28 | | Approval of Unaudited Accounts | To present the draft annual accounts. | | CFO | CFO | ACHSCP | Last presented to RAPC on 17 June 2025 | | |
| 29 | | Review of Duties and Year End Report - Annual Review of RAPC | To present a review of reporting for 2026/27 and an early draft intended schedule of reporting for 2025/26 to provide assurance that the Committee is fulfilling all the duties as set out in its terms of reference. | | Alison Macleod | Amy McDonald | ACHSCP | Last presented to RAPC on 17 June 2025 | | |
| 30 | 01.05.2025 | Health Improvement Fund Annual Report | To present the Health Improvement fund annual report for approval. | | Calum Leask | Alison MacLeod | ACHSCP | Last presented to RAPC on 17 June 2025 | | |
| 31 | 02.05.23 | Primary Care Improvement Plan (Update) | On 3 December 2024 Members agreed that the Primary Care Improvement Plan would be reported to the IJB annually and also to RAPC annually as an interim report mid-cycle. (Went to IJB 19.11.24) | | Alison Penman | Emma King | ACHSCP | Last presented to RAPC on 17 June 2025 | | |